

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 19<sup>th</sup> February, 2019

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader and Clean Growth and Development – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Aspiration, Schools and Lifelong Learning – Councillor Paffey
- Cabinet Member for Children and Families – Councillor Jordan
- Cabinet Member for Community Wellbeing – Councillor Shields
- Cabinet Member for Finance and Customer Experience – Councillor Chaloner
- Cabinet Member for Green City – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Transport and Public Realm – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
SOUTHAMPTON LIVING WELL SERVICE	19 February 2019	Leader and Clean Growth & Development Portfolio
ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2020-21	15 January 2019	Aspiration, Schools & Lifelong Learning Portfolio
Green City Charter	22 January 2019	Green City Portfolio
Proposed Clean Air Zone for Southampton	22 January 2019	Green City Portfolio
Community Chest Grants 2018/19	15 January 2019	Community Wellbeing Portfolio
Changes to Existing Revenue and Capital Budgets	19 February 2019	Finance & Customer Experience Portfolio
CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018	19 February 2019	Finance & Customer Experience Portfolio
CORPORATE REVENUE FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018	19 February 2019	Finance & Customer Experience Portfolio
The General Fund and Housing Revenue Account Capital Strategy and Programme 2018/19 TO 2022/23	19 February 2019 (Cabinet) 20 February 2019 (Council)	Finance & Customer Experience Portfolio
THE REVISED MEDIUM TERM FINANCIAL STRATEGY AND BUDGET 2019/20 to 2022/23	19 February 2019 (Cabinet) 20 February 2019 (Council)	Finance & Customer Experience Portfolio
COUNCIL TAX REDUCTION SCHEME 2019-20	11 January 2019	Officer Key Decision
Council Tax Base 2019-20	31 January 2019	Officer Key Decision



# **LEADER AND CLEAN GROWTH & DEVELOPMENT**

Title	<b>SOUTHAMPTON LIVING WELL SERVICE</b>
Details	Report of the Leader and Clean Growth and Development detailing a proposal to terminate Brook Centre lease and appoint an external property consultant to develop an estates plan for the Service
Decision Maker	Cabinet
Decision Expected	19 February 2019
Date Added to the Plan	<b>9 January 2019</b>
Main Consultees	
Consultation Method	Circulation of Report Discussion with Stakeholders
Head of Service	Director of Quality & Integration
Author	Donna Chapman Joint Commissioning Manager d.chapman1@nhs.net
Background Material Available	SOUTHAMPTON LIVING WELL SERVICE
Public Comments may be sent to	d.chapman1@nhs.net
Slippage/Variations/Reason for Withdrawal	
Updates	



# **ADULT CARE PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# **ASPIRATION, SCHOOLS & LIFELONG LEARNING PORTFOLIO**

Title	ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2020-21
Details	Report of Cabinet Member for Aspiration, Schools and Lifelong Learning seeking approval of the admissions arrangements for community and voluntary controlled infant, primary, junior, secondary schools for 2020-21.
Decision Maker	Cabinet
Decision Expected	15 January 2019
Date Added to the Plan	7 November 2018
Main Consultees	All schools Parents
Consultation Method	Proposed admission arrangements will be circulated to all schools in the city and available on the Council website.
Head of Service	Director of Children & Families
Author	Clodagh Freeston  clodagh.freeston@southampton.gov.uk
Background Material Available	ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2020-21
Public Comments may be sent to	clodagh.freeston@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **CHILDREN & FAMILIES PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# **GREEN CITY PORTFOLIO**

Title	Green City Charter
Details	To consider the report of the Cabinet Member for Green City seeking approval to introduce a Green City Charter.
Decision Maker	Cabinet
Decision Expected	22 January 2019
Date Added to the Plan	1 December 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Transactions & Universal Services
Author	Steve Guppy
Background Material Available	Green City Charter
Public Comments may be sent to	steve.guppy@southampton.gov.uk Tel: 023 8091 7525
Slippage/Variations/Reason for Withdrawal	
Updates	



Title	Proposed Clean Air Zone for Southampton
Details	To consider the report of the Cabinet Member for Green City seeking approval for the content and submission of a local plan to the Secretary of State in order to achieve compliance with the EU Ambient Air Quality Directive limits of nitrogen dioxide (NO <sub>2</sub> ) within the shortest possible time.
Decision Maker	Cabinet
Decision Expected	22 January 2019
Date Added to the Plan	1 December 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Transactions & Universal Services
Author	Steve Guppy  steve.guppy@southampton.gov.uk Tel: 023 8091 7525
Background Material Available	Proposed Clean Air Zone for Southampton
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

**COMMUNITY WELLBEING  
PORTFOLIO**

Title	Community Chest Grants 2018/19
Details	To consider the report of the Director of Quality and Integration seeking approval on round 2 awards for the Community Chest Grants 2018/19, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet Member for Community Wellbeing
Decision Expected	15 January 2019
Date Added to the Plan	1 December 2018
Main Consultees	Community Chest Grant Advisory Panel, Legal, Finance and Democratic Services
Consultation Method	Grant Advisory Panel meeting Circulation of draft report
Head of Service	Chief Strategy Officer
Author	Joanne Hughes  joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2018/19
Public Comments may be sent to	Joanne Hughes Email: joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Slippage/Variations/Reason for Withdrawal	
Updates	

# **FINANCE & CUSTOMER EXPERIENCE PORTFOLIO**

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Finance and Customer Experience (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	19 February 2019
Date Added to the Plan	1 October 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Sue Cuerden</p> <p><a href="mailto:sue.cuerden@southampton.gov.uk">sue.cuerden@southampton.gov.uk</a> Tel: 023 8083 4153</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	<p><a href="mailto:Sue.cuerden@southampton.gov.uk">Sue.cuerden@southampton.gov.uk</a> Tel: 023 8083 4153</p>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	<b>CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018</b>
Details	Report of the Cabinet Member for Finance and Customer Experience informing Cabinet of any major changes in the overall General Fund and Housing Revenue Account (HRA) capital programme for the period 2018/19 to 2021/22, highlighting the changes in the programme since the last reported position to Cabinet in November 2018. The report also notes the major forecast variances against the approved estimates.
Decision Maker	Cabinet
Decision Expected	19 February 2019
Date Added to the Plan	<b>9 January 2019</b>
Main Consultees	Members, Officers
Consultation Method	Not Applicable
Head of Service	Director of Finance & Commercialisation
Author	Sue Cuerden  sue.cuerden@southampton.gov.uk Tel: 023 8083 4153
Background Material Available	CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018
Public Comments may be sent to	Mel Creighton - Service Director Finance & Commercialisation
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	CORPORATE REVENUE FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018
Details	Report of the Cabinet Member for Finance and Customer Experience summarising the General Fund and Housing Revenue Account (HRA) revenue financial position for the Authority for the nine months to the end of December 2018, and highlighting any key issues by Portfolio which need to be brought to the attention of Cabinet.
Decision Maker	Cabinet
Decision Expected	19 February 2019
Date Added to the Plan	<b>9 January 2019</b>
Main Consultees	Lead members, council officers
Consultation Method	Not Applicable
Head of Service	Director of Finance & Commercialisation
Author	Sue Cuerden sue.cuerden@southampton.gov.uk Tel: 023 8083
Background Material Available	CORPORATE REVENUE FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018
Public Comments may be sent to	Mel Creighton - Service Director Finance & Commercialisation
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The General Fund and Housing Revenue Account Capital Strategy and Programme 2018/19 TO 2022/23
Details	To consider the report of the Cabinet Member for Finance & Customer Experience. The purpose of this report is to update the Capital Strategy and to inform Council of any major changes in the overall General Fund and HRA Capital Programme for the period of 2018/19 to 2022/23, highlighting the changes in the programme since the last reported position to Cabinet in November 2018..
Decision Maker	Cabinet Council
Decision Expected	19 February 2019 20 February 2019
Date Added to the Plan	<b>9 January 2019</b>
Main Consultees	Members, Officers, Trade Unions, Staff
Consultation Method	Briefings, reports, emails, meetings & updates
Head of Service	Director of Finance & Commercialisation
Author	Sue Cuerden  sue.cuerden@southampton.gov.uk Tel: 023 8083 4153
Background Material Available	The General Fund and Housing Revenue Account Capital Strategy and Programme 2018/19 TO 2022/23
Public Comments may be sent to	Mel Creighton - Service Director Finance & Commercialisation
Slippage/Variations/Reason for Withdrawal	
Updates	



Title	<b>THE REVISED MEDIUM TERM FINANCIAL STRATEGY AND BUDGET 2019/20 to 2022/23</b>
Details	This report details the Medium Term Financial Strategy (MTFS) for the period 2019/20 to 2022/23 and provides the budget position for 2019/20 and later years for the General Fund and the Housing Revenue Account (HRA).
Decision Maker	Cabinet Council
Decision Expected	19 February 2019 20 February 2019
Date Added to the Plan	<b>9 January 2019</b>
Main Consultees	Council Management Team, Cabinet, Councillors, Employees, Trade Unions, Members of the Public
Consultation Method	Formal Consultation
Head of Service	Director of Finance & Commercialisation
Author	Sue Cuerden  sue.cuerden@southampton.gov.uk Tel: 023 8083 4153
Background Material Available	THE REVISED MEDIUM TERM FINANCIAL STRATEGY AND BUDGET 2019/20 to 2022/23
Public Comments may be sent to	Mel Creighton - Service Director Finance & Commercialisation Ext.
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HOMES & CULTURE PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# **TRANSPORT & PUBLIC REALM PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# **JOINT COMMISSIONING BOARD**

**NO ITEMS ON THIS OCCASION**

# **OFFICER DECISIONS**



Title	COUNCIL TAX REDUCTION SCHEME 2019-20
Details	Section 13A of the Local Government Finance Act 1992 (“the 1992 Act”) requires each billing authority in England to make a scheme (“a council tax reduction scheme”) each year specifying the reductions which are to apply to amounts of council tax payable by persons, or classes of person, whom the authority considers are in financial need. Council Tax Reduction is a local scheme which replaced Council Tax Benefit, a national scheme in 2013.
Decision Maker	Chief Financial Officer
Decision Expected	11 January 2019
Date Added to the Plan	1 September 2018
Main Consultees	No consultation
Consultation Method	No consultation
Head of Service	Director of Finance & Commercialisation
Author	Steve Olney steve.olney@southampton.gov.uk
Background Material Available	COUNCIL TAX REDUCTION SCHEME 2019-20
Public Comments may be sent to	No consultation
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Council Tax Base 2019-20
Details	The setting of the Council Tax Base for the City of Southampton for 2019/20
Decision Maker	Officer Decision Making
Decision Expected	31 January 2019
Date Added to the Plan	<b>9 January 2019</b>
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Finance & Commercialisation
Author	Stephanie Skivington, Sue Cuerden  stephanie.skivington@southampton.gov.uk, sue.cuerden@southampton.gov.uk Tel: 023 8083 4153
Background Material Available	Council Tax Base 2019-20
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	